





# **MAINTENANCE PLANNING & SCHEDULING**

#### **COURSE OVERVIEW**

Planning & scheduling is one of the most important activities to increase the efficiency of maintenance engineers.

Surveys show that planning increases the productivity of work performance by as much as 77%. The service technician needs to communicate and cooperate in the right way with schedulers, work management, and production/operations. You will learn the skills necessary for planning/scheduling in this course.

#### **COURSE OVERVIEW**

Maintenance planning & scheduling is one of the fastest & most effective investments an organization can make to improve productivity and availability. Equipment reliability is increased. Waiting times, unnecessary parts and inaccurate information are eliminated. Budgeting is easier and more accurate. Maintenance tasks are as much as 50% more efficient in terms of costs and time. We will discuss proactive work management process, job estimation and prioritization.

ONE DAY | 0900 - 1700 HRS USD 1,500.0 / SESSION 15 PARTICIPANTS

## **COURSE CONTENT**

Identifying work & submitting work orders Prioritize work using equipment criticality Backlog management | Estimating work Effective job plans | Job kitting | Equipment data and history | Work order system | Standard job plans and job libraries | Bill of materials | Technical library | Master schedule | Schedule constraints | Schedule balance and leveling | Coordination meetings | Develop a comprehensive "standard" job plan.

### WHO SHOULD ATTEND

People in the following roles should participate in this training:

Maintenance Planner/Schedulers **Production Supervisors** Storeroom Managers **Maintenance Managers Operation Coordinators** Maintenance Supervisors **Plant Engineers** 



